

**THIS DEED OF APPOINTMENT AND RESIGNATION OF TRUSTEE is made on the**

**..... day of ..... 2013 by:**

Joe Sample and Jill Sample both of Sample Superannuation Fund (“the Retiring Trustees”);  
Sample Pty Ltd (ACN 123 456 789) of Sample Superannuation Fund (“the New Trustee”); and  
Joe Sample and Jill Sample both of Sample Superannuation Fund (“the Members”).

**BACKGROUND:**

- A** Under a trust deed dated 1 January 2010 (and amended on 1 February 2010 ) (“the Original Trust Deed”) a superannuation fund was formed known as the Sample Superannuation Fund (“the Fund”);
- B** The Retiring Trustees are all of the trustees of the Fund as at the date of this deed;
- C** The Members are all of the members of the Fund as at the date of this deed;
- D** In accordance with Clause 2.4.1 of the Original Trust Deed, the Retiring Trustees wish to resign as trustees of the Fund and the Members wish appoint the New Trustee in their place; and
- E** The New Trustee consents to its appointment as sole trustee of the Fund as from the date of this deed.

**OPERATIVE PART:**

- 1** With effect from the execution of this deed:
  - a. The Retiring Trustees resign from the office of trustees of the Fund and the Members appoint the New Trustee as sole trustee of the Fund; and
  - b. The New Trustee accepts the office of sole trustee of the Fund.
- 2** The Current Members, by signing this deed, agree to waive the 30 days notice requirement for the retirement of trustees to which they are entitled under the terms of the Original Trust Deed.
- 3** In all other respects the provisions of the Original Trust Deed are affirmed.

**EXECUTED AS A DEED BY THE PARTIES ON THE DATE SPECIFIED ABOVE**

**SIGNED, SEALED AND DELIVERED BY THE RETIRING TRUSTEES IN THE PRESENCE OF:**

<b>TRUSTEE'S NAME</b>	<b>SIGNATURE</b>	<b>WITNESSES' NAME</b>	<b>SIGNATURE</b>
Joe Sample			
Jill Sample			

**EXECUTED BY SAMPLE PTY LTD BY THE TWO DIRECTORS IN ACCORDANCE WITH S127 OF THE CORPORATIONS ACT 2001:**

<b>Party</b>	<b>Capacity</b>	<b>Signature</b>
Joe Sample	Director Sample Pty Ltd (ACN 123 456 789)	
Jill Sample	Director Sample Pty Ltd (ACN 123 456 789)	

**SIGNED, SEALED AND DELIVERED BY THE MEMBERS IN THE PRESENCE OF:**

<b>MEMBER'S NAME</b>	<b>SIGNATURE</b>	<b>WITNESSES' NAME</b>	<b>SIGNATURE</b>
Joe Sample			
Jill Sample			

**MINUTE OF A MEETING OF THE TRUSTEES OF THE SAMPLE SUPERANNUATION  
FUND ("THE FUND") HELD AT THE TRUSTEES' HOME ON THIS  
..... DAY OF ..... 2013**

**Present**

Joe Sample  
Jill Sample

**Chairperson**

Joe Sample

**Capacity**

The Chairperson advised that the trustee was resolving in its capacity as trustee of the Sample Superannuation Fund ("the Fund").

**Previous meeting**

The minutes of the previous meeting were read and confirmed as correct.

**Deed of Appointment and Resignation**

The Chairperson tabled a Deed of Appointment and Resignation prepared by the Trustee of the Fund to record that Joe Sample and Jill Sample resign as individual trustees and Sample Pty Ltd (ACN 123 456 789) be appointed as trustee of the Fund. The meeting considered this deed and resolved to execute it. The Chairperson was authorised to do all things necessary to give effect to this resolution.

**Closure**

There being no further business the meeting closed.

Signed as true and complete record of the meeting on the date stated above.

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**Chairperson**  
Joe Sample

**MINUTE OF A MEETING OF THE DIRECTORS OF SAMPLE PTY LTD (ACN 123 456  
789) ("THE COMPANY") HELD AT THE REGISTERED OFFICE ON THIS  
..... DAY OF ..... 2013**

**Present**

Joe Sample  
Jill Sample

**Chairperson**

Joe Sample

**Previous meeting**

The minutes of the previous meeting were read and confirmed as correct.

**Deed of Appointment and Resignation**

The Chairperson tabled a Deed of Appointment and Resignation prepared by the Trustees of the Sample Superannuation Fund ("the Fund") to record that Joe Sample and Jill Sample resign as individual trustees and Sample Pty Ltd be appointed as trustee of the Fund. The Company considered this deed and resolved to execute it as evidence of its consent to its appointment as trustee. The Chairperson was authorised to do all things necessary to give effect to this resolution.

**Closure**

There being no further business the meeting closed.

Signed as true and complete record of the meeting on the date stated above.

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**Chairperson**

Joe Sample