

**SAMPLE UNIT TRUST****SAMPLE PTY LTD****ACN/ARBN: 000 000 000****REGISTER OF UNITHOLDERS AT 13 JANUARY 2017**

Quorum: 1

(\* pending transaction)

**Name**           **SAMPLE, JOHN**  
**Address**        123 SAMPLE STREET, SAMPLEVILLE, VIC, 3001

**Security**           **ORDINARY UNITS FULLY PAID (\$)**

Date Entered	Transaction Type	Units	Amount Paid per Unit	Amount Unpaid Certificate per Unit No	Unique Numbers	Transferred To/From	Balance
13/01/2017	Initial	100	\$1.00	1			100

**SAMPLE UNIT TRUST**

**SAMPLE PTY LTD**

**ACN/ARBN: 000 000 000**

**UNIT/OPTION ALLOTMENT, CONVERSION, CONSOLIDATION, REDEMPTION, RETURN OF CAPITAL AND SUBDIVISION JOURNAL FOR THE PERIOD 13 JANUARY 2017 TO 13 JANUARY 2017**

Date Entered	Transaction Details	Number
13/01/2017	Name SAMPLE, JOHN Address 123 SAMPLE STREET, SAMPLEVILLE, VIC, 3001 Security ORDINARY UNITS FULLY PAID Certificate No 1	100

SAMPLE

**Trust Name:** SAMPLE UNIT TRUST  
**Trustee:** SAMPLE PTY LTD  
**ACN/ARBN:** 000 000 000  
**Address:**  
**Date:** 13 JANUARY 2017  
**Document Type:** MINUTES OF A MEETING OF THE DIRECTORS

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Present: SAMPLE, JOHN (CHAIRPERSON)  
SAMPLE, JANE

Issue of Original Units: It was resolved to approve the following issue of units pursuant to the Trust Deed:

SAMPLE, JOHN  
No of Units: 100  
ORDINARY UNITS FULLY PAID

Preparation of Documents: The Secretary was requested to complete the documents required to reflect the change to unitholders of the Trust.

It was also resolved to complete the new unit certificates in accordance with the rules that govern the execution of documents by the trustee company and to cancel any certificates that are no longer required.

Closure: There being no further business the meeting was closed.

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SAMPLE, JOHN  
Chairperson

**Trust Name:** SAMPLE UNIT TRUST  
**Trustee:** SAMPLE PTY LTD  
**ACN/ARBN:** 000 000 000  
**Document Type:** MEMORANDUM OF RESOLUTIONS OF THE UNITHOLDER(S) OF THE TRUST

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Issue of Original Units: It was resolved to approve the following issue of units pursuant to the Trust Deed:

SAMPLE, JOHN  
No of Units: 100  
ORDINARY UNITS FULLY PAID

Preparation of Documents: The Trustee was requested to complete the documents required to reflect the change in unitholders of the Trust.

Signed by all the unitholder(s) of the Trust:

..... 13/01/2017  
SAMPLE, JOHN

# SAMPLE UNIT TRUST

Trustee: SAMPLE PTY LTD

ACN/ARBN: 000 000 000

**Registered Office:**

123 SAMPLE STREET  
SAMPLEVILLE, VIC, 3001

Certificate Number: 1

## Unit Certificate

This is to certify that

**SAMPLE, JOHN**  
123 SAMPLE STREET  
SAMPLEVILLE, VIC, 3001

is the registered holder of

No of Units:	<b>100</b>
Security	<b>ORDINARY UNITS FULLY PAID</b>
Amount Payable per Unit	<b>\$1.00</b>
Amount Unpaid per Unit	<b>\$0.00</b>

in the above named trust subject to its Trust Deed.

Signed in accordance with the Trust Deed on 13/01/2017

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SAMPLE, JOHN  
Director/Secretary

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SAMPLE, JANE  
Director

13 January 2017

THE TRUSTEE  
SAMPLE UNIT TRUST  
123 SAMPLE STREET  
SAMPLEVILLE, VIC, 3001

Dear Sir/Madam

**APPLICATION FOR UNITS**

I hereby apply for an allotment of units in the above named trust and provide the following information:

Full Name                      SAMPLE, JOHN  
Address                         123 SAMPLE STREET, SAMPLEVILLE, VIC, 3001

**Unit Allotment Details**

No of Units                    100  
Security                        ORDINARY UNITS

I hereby agree to be bound by the conditions of the Deed of Trust.

Yours faithfully

.....  
SAMPLE, JOHN